

VILLAGE OF FALCONER
BUDGET/FORECAST FY 2022/23

LET 2/23/22

BD-Presentation 3/14/22--ADOPTION 4/11/22

		FY 2022/23 BUDGET
1010.1	PERS SERV	9,476
1010.4	CONT EXPENSE	1,600
1210.1	PERS SERV	7,200
1210.2	EQUIPMENT	300
1210.4	CONT SERV	2,000
1260.1	PERS SERV	20,000
1260.2	EQUIPMENT	900
1260.4	CONT SERV	4,500
1325.1	PERS SERV (Clerk Trainee)	110,000
1325.2	EQUIP	1,500
1325.4	CONT SERV{(NYCOM)&Fall Train	15,225
1420.1	PERS SERV	13,000
1420.4	CONT SERV	7,000
1420.6	LEGAL/EXPS-ANNEXATION	29,000
1420.7	LEGAL/EXPS-ECON DEVLEOPMENT	5,000
1420.9	LEGAL/EXPS-WATER-WWW	500
1620.1	PERS SERV	9,000
1620.2	EQUIPMENT	6,000
1620.4	CONT SERV/SUPPLIES	5,500
1620.476	NATURAL GAS	4,000
1620.477	ELECTRICTY	4,300
1620.478	TELEPHONE	3,050
1620.479	WATER & SEWER	500
1910.4	UNALLOCATED INSURANCE	26,500
1910.44	TAX EXPENSE	4,600
1950.0	TAXES- VILLAGE PROPERTY	400
3020.42	ANIMAL CONTROL	6,500
3410.2	EQUIPMENT	22,250
3410.4	FFD-CINT SERVSUPPLIES	59,724
3420.1	STATION- PERS SERV	2,059
3420.4	STATION-MAINT/SUPPLIES	7,950
3420.420	STATION- INSURANCE	16,524
3420.476	STATION- NATURAL GAS	4,220
3420.477	STATION- ELECTRIC	4,275
3420.478	STATION- TELEPHONE	4,200
3420.479	STATION- WATER & SEWER	1,080
3620.4	FIRE CHIEF- CONT SERV-TOTAL	2,160
5110.1	PERS SERV	200,000
5110.2	EQUIP	18,000
5110.4	CONT SERV	91,500
5110.43	MAINT OF EQUIP	22,000
5112.2	"CHIPS"--Mod to Act	90,000
5132.2	EQUIP-Overheads-Maint	1,200
5132.4	CONT SERVICES	5,500
5132.41	UTILITIES	14,000
5182.4	ELEC STREET LIGHTS-TOTAL	29,200
6989.4	S-TEXT & OTH ECON DEVELOP	750
7140.1	PLAYGROUNDS STAFF	30,180
7140.2	EQUIP-Park	6,500
7140.4	PARK-CONT SERV	13,000
7140.45	Farmers Market	3,000
8140.4	STORM SEWER CONT SERV-TOTAL	2,000
8160.46	REFUSE-TOTAL	85,300
8510.4	BEAUTIFICATION/TREE SVCS	9,300
8510.41	PLANNING-BD & Other	300
8668.0	CDBG GRANT EXPS-FROM ADVANCE	0
9010.8	STATE RETIREMENT	53,700
9030.8	SOCIAL SECURITY	30,670
9040.8	WORKMANS COMPENSATION	13,916
9055.8	DISABILITY INSURANCE	1,100
9060.8	HOSPITAL&MED INS-Add'l EE{Fam}	75,000
9089.8	OTHER EE BENEFITS	36,167
9901.9	TRANSFER FOR THE LIBRARY:Bud	94,000
9916.9	TRANS COMM BLDG RES:+++	5,000
9950.9	Trans-F Trk & Command Veh-Modify	61,384
9951.9	TRANS TO FIRE MAINT RES:+++	6,934
9953.9	TRANS TO ST EQUIP RES:Bud +	38,250
TOTAL APPROPRIATIONS		1,459,844

March 14, 2022

DRAFT

DEPUTY MAYOR ANTHONY CAVALLARO
TRUSTEE TIMOTHY DUNN
TRUSTEE ALAN GUSTAFSON, JR.
TRUSTEE ANNETTE MILLER

GREGORY PETERSON, VILLAGE ATTORNEY
CARL CAPRINO, DPW SUPERINTENDENT
LAURIE BECKER, LIBRARY DIRECTOR
BRYCE WEBSTER, FIRE CHIEF
PAUL ANDALORA, CODE ENFORCEMENT OFFICER
ANNA L. FALES, VILLAGE CLERK

The regular meeting of the Village of Falconer Mayor and Board of Trustees was called to order on Monday, March 14, 2022 at 7:07 P.M. at the Firemen's' Exempt Hall with Deputy Mayor Anthony Cavallaro presiding.

Pledge of Allegiance & Roll

Trustee Dunn, Trustee Gustafson, Trustee Miller, and Deputy Mayor Cavallaro were present.

Parliamentary Procedure

SOCIAL DISTANCING PRACTICES WILL BE STRICTLY FOLLOWED AND MASKS ARE REQUIRED. VISITORS ARE ALLOWED A MAXIMUM OF THREE (3) MINUTES TO ADDRESS THE CHAIR. THIS IS NOT THE PLACE OR TIME TO CONDUCT A DEBATE WITH ANYONE. IT IS A MEETING TO DELIBERATE AS THE MAYOR AND BOARD OF TRUSTEES TO TRANSACT THE BUSINESS OF THE VILLAGE. ALL REPORTS, REQUESTS, IF NECESSARY, WILL BE SUBMITTED TO THE RESPECTIVE COMMITTEE OR COMMISSION FOR FURTHER STUDY, INFORMATION GATHERING AND RECOMMENDATIONS. ALL CORRESPONDENCE RECEIVED HAS BEEN PLACED WITH THE TRUSTEES AND IS ON FILE.

Visitors:

Steve Cybart- Falconer American Legion, Joann Bennett-Valmeere Avenue, Brian Nelson-Falconer Vac Shop, Peter Fuller-N. Work Street, County Legislator Lisa Vanstrom, and Nina Gustafson- Falconer Rotary Club President were present to observe the proceedings.

A motion was made by Trustee Dunn, seconded by Trustee Miller, to approve the use of Falconer Park for the Annual Linda K. Memorial Easter Egg Hunt on April 9, 2022. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

Mrs. Bennett reported that several feral cats are living in the shed located on the rental property at 17 Valmeere, which is directly adjacent to her home and causing damage to her property. She

also noted that on the same property there is a dead pine tree that needs remediation. She noted that these issues had been previously reported with no resolution.

Mr. Nelson voiced three questions/concerns to the board:

1. Would like to see the Main Street areas leveled by the March 2017 fires graded off and grass planted.
2. Requested parking spaces repainted along Main Street. This is a state road.
3. Concerns regarding snow removal at local businesses.

Trustee Dunn made a motion, seconded by Trustee Miller to approve Peter Fuller's request to hold the 2nd Annual Christmas in July village-wide event and parade, July 21-23, 2022. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

Finance:

Treasurer Trask presented the 2022-2023 Proposed Budget for review by the Board of Trustees. Mr. Trask noted that the proposed budget is "balanced" and "very conservative". The total appropriations for the 22/23 proposed budget are \$1,459,844 and revenues are \$1,459,844. The proposed budget reflects an "increase in property taxes by the allowable tax cap". Therefore, an owner of a \$100,000 home will pay an additional \$17.16 in village taxes in 22/23.

Trustee Gustafson made a motion, seconded by Trustee Dunn to table the FY 22/23 proposed budget for 30 days, as written. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

A public hearing on the budget will be scheduled for April 11, 2022 at 7pm in the Firemen's Exempt Hall.

RESOLUTION #3-2022: Trustee Dunn made a motion, seconded by Trustee Miller, to approve the following modifications to the FY 21/22 budget:

- A. Increase budget line item A1620.21 for payment of new digital sign and associated installation costs of approximately \$52,500 from increased sales tax revenue A1120.
- B. Increase A9901.9 Transfer to Library by \$6,000 to total \$85,000, from increased sales tax revenue A1120.

Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

In further discussion, Treasurer Trask noted that the reglazing of the window lintels at the exempt hall, and purchase of a computer for the treasurer, laptop for the clerk and printer for the code officer should be finalized before the end of FY 21/22.

Trustees Dunn and Gustafson recommended that all computers should be set up on a three-year replacement cycle going forward.

County Legislator:

County Legislator Vanstrom gave a brief legislative update.

Minutes

Trustee Dunn made a motion, seconded by Trustee Gustafson, to approve the minutes of the February 14, 2022 work session and regular meetings of the Mayor and Board of Trustees, as written. Roll: Dunn: Aye, Gustafson: Aye, , Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

Fire Chief

The chief's February report was reviewed and noted that the department responded to 46-EMS, 3-medical assist, 2-combustible spills/leaks, 1-structure fire, 1-electrical wiring problem, 3-water problem, 10-dispatched/cancelled, 3-public assistance, 1-system or detector malfunction and 4-unintentional system/de-operation- 74 total calls in February (223 calls-YTD).

Mutual Aid Breakdown- February

Given: Jamestown-6, Frewsburg-5, Kennedy-3, Kiantone-0, Fluvanna-0, Alstar-0, 0-assist to A-71 (driver), Gerry-0. Total-14.

Received: Medic 74-9, Kennedy-7, Frewsburg-0, Fluvanna-0, Gerry-0, Coroner-0, Kiantone-1 Alstar-4, Wet team-1 and Jamestown-0. Total-22.

Code Enforcement

The February code enforcement report was reviewed.

	THIS MONTH	YEAR TO DATE
Building Permits Issued	0	0
Building Permit Fees Collected	\$0	\$0
Building Inspections Performed	0	2
Certificates of Occupancy	0	0
Certificates of Compliance	0	0
Phone calls/Personal Contacts/Emails	5	7
Complaints Received/Actions Taken	0	0

- Code enforcement officer, Paul Andalora reported that he passed his second of 6 CEO classes.
- An inquiry was made regarding the Dow Street property adjacent to the sub-station to be used as a staging area for battery storage.

Department of Public Works

The DPW report was reviewed for the period February 14, 2022 to March 11, 2022.

Trustee Dunn made a motion, seconded by Trustee Gustafson, to empower Superintendent Caprino to seek sealed public bids for the Removal and Repair of the DPW Garage Roof and for the Repair and Restoration of the DPW Garage Floor Drains. Roll: Dunn:

Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried. The village plans to use the ARPA funds for the DPW Garage Roof project. Final approval on use of the ARPA funds will be given once project costs are confirmed.

Trustee Gustafson made a motion, seconded by Trustee Dunn, to approve the Chautauqua County Department of Health to hold two drive-thru rabies clinics in the DPW garage on April 2 and 23rd, from 10 am-1 pm. Pre-registration is required. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried. The county must provide the village with certificate of insurance with the village listed as an additional insured, prior to the first event.

Library

The February 14-March 14, 2022 library report was reviewed. This month the library received \$66.00 (copies/fax), \$22.00(fines), \$102.00 (Book Sales), \$913.00 (gifts & donations), and \$3,511.70 (other).

Trustee Miller made a motion, seconded by Trustee Gustafson, to approve the Library Board's recommendation to appoint Brenda Weiler to the position of Falconer Public Library Board Trustee. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried. Mrs. Weiler will be filling the position recently vacated by Brandon Caruso.

Legal

Mr. Peterson invited everyone to a presentation at the Robert H. Jackson Center on March 24 at noon. Author Kathleen Brady, noted biographer of Lucille Ball and Ida Tarbell will be the featured speaker as part of the center's Turner Winter Series.

On April 1st, at 10 am, the Winter Series will resume with, "The Role of the Federal Prosecutor" Trini E. Ross, U.S. Attorney for the Western District of New York. At 11:00 am a play will be read: "The Trial of Al Capone", followed at noon with a luncheon interview with Hon. Jeremiah J. McCarthy, U.S. Magistrate Judge, United States District Court for the Western District of New York, and lead by Greg Peterson.

Committees:

Public Safety:

DOC Belin issued one appearance ticket for three unlicensed dogs at 340 W. Main Street.

Downtown Development:

A letter of support of the Falconer Square Project was signed by the trustees and is to be sent to Home Leasing in support of their anticipated NYS DHCR funding application.

Parks:

The final draft of the park survey was reviewed and agreed that it will be posted to Slick-text, Facebook and the village website, as well as hard copies available at the clerk's office and the library.

A proposed mountain bike path project at Falconer Park is being researched.

Planning Board:

A meeting will be scheduled to resume Food Truck guidelines.

New Business:

Trustee Dunn made a motion, seconded by Trustee Gustafson, to set and notice a public hearing for the FY 22/23 Budget and Annual Organizational Meeting on April 11, 2022 at 7 pm in the Firemen's Exempt Hall. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

Correspondence:

Clerk Fales submitted to record a letter from the Chautauqua County Offices of Emergency Services requesting the village's participation in a County-Wide Multi-Jurisdictional Hazard Mitigation Plan Update. This project is being funded through a FEMA grant and requires local jurisdictions to participate in order for them to remain eligible FEMA's pre-disaster and post-disaster mitigation grant programs. Clerk Fales will submit the required information to the County this week.

Trustee Gustafson's letter, dated March 14, 2022, which acknowledged his review of the February 2022 unpaid vouchers and bank reconciliations, was placed into record.

Abstracts:

Motion: It is moved by Trustee Dunn and seconded by Trustee Gustafson that Abstract #10 General Fund in the amount of \$93,175.59 be approved for payment. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Gustafson and seconded by Trustee Dunn that Abstract #10, Cemetery Fund in the amount of \$ 369.66 be approved for payment. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Miller and seconded by Trustee Gustafson that Abstract #10, Library Fund in the amount of \$ 1,714.39 be approved for payment. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Miller and seconded by Trustee Dunn that Abstract #10, General Fund Hand Items in the amount of \$ 37,919.03 be approved for payment. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, and Cavallaro: Aye. Nays: none. Carried.

Trustee Dunn made a motion, seconded by Trustee Miller to adjourn the meeting 8:55 pm. Vote was approved unanimously. Carried.

*Respectfully submitted,
Anna Fales, Village Clerk*

ANALYTICS

Total Record Volume By Incident Type

EDITED

Previous Month

Mar 1, 2022 - Mar 31, 2022

Filters

Trend Lines

/

INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice

2

1

0

Mar 2

Mar 4

Mar 6

Mar 8

Mar 10

Mar 12

Mar 14

11. Oct

25. Oct

8. Nov

22. Nov

6. Dec

20. Dec

3. Jan

Counts

% Rows

% Columns

% All

Week
Ending

3/6/22

3/13/22

3/20/22

3/27/22

4/3/22

4/10/22

4/17/22

4/24/22

5/1/22

5/8/22

5/15/22

5/22/22

5/29/22

Total

(11)
Structure
Fire

-

-

-

1

-

-

-

-

-

-

-

-

-

1

(31) Medical
assist

-

3

1

1

-

-

-

-

-

-

-

-

-

5

(32)
Emergency
medical
service
(EMS)
incident

11

2

13

14

6

-

-

-

-

-

-

-

-

46

(41)
Combusti...
spills &
leaks

-

-

-

1

-

-

-

-

-

-

-

-

-

1

(44)
Electrical
wiring/equ...
problem

-

-

1

-

-

-

-

-

-

-

-

-

-

1

(61)
Dispatched
and
canceled en
route

4

1

4

1

-

-

-

-

-

-

-

-

-

10

(71)
Malicious,
mischievous
false alarm

-

-

-

-

1

-

-

-

-

-

-

-

-

1

(73) System
or detector
malfunction

-

2

-

-

-

-

-

-

-

-

-

-

-

2

(74)
Unintentional
system/de...
operation
(no fire)

-

2

1

1

-

-

-

-

-

-

-

-

-

4

Total

15

10

20

19

7

-

-

-

-

-

-

-

-

71

Total calls to April 1st 214

Mutual aid for March.

Given: To:

Frewsburg - 3

Kennedy - 2

Jamestown - 4

Gerry 3.

Received from:

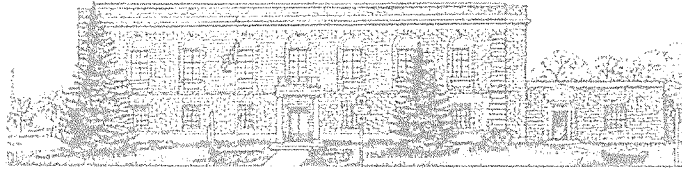
Medic 74 - 4

Kennedy - 2

Alstar - 6

Kapantone - 1

Village of Falconer



101 West Main Street
Falconer, New York 14733

Phone (716) 665-4400

Email: falconer@netsync.net

Fax (716) 488-9224

CODE ENFORCEMENT DEPARTMENT MONTHLY REPORT – April 2022

To Members of the Village Board of Trustees, below is a summary of activity since the March 14, 2022 Village Board Meeting:

	THIS MONTH	YEAR TO DATE
Building Permits Issued:	1	1
Building Permit Fees Collected:	\$ 25	\$25
Building Inspections Performed:	1	3
Certificates of Occupancy:	0	0
Certificates of Compliance:	0	0
Phone Calls/Personal Contact/Email:	4	10
Complaints Received/Actions Taken:	0	0

Highlights:

- I have completed and passed the fourth course towards my certification as CEO.
- Our office submitted annual report...NYS, Division of Building Standards & Codes: Uniform Code Administration and Enforcement Report [Calendar year - 2021]
- 410 West Falconer Street... owner seeking to remove existing dirt driveway and add carport w/ concrete driveway [driveway will be moved within parcel]
- 45 Cross Street...official drawings arrived this week and I have started my review process.
- 64 East Elmwood...discussions on what type of structures allowed on property.
- 39-41 W. Main Street...met w/ property manager to discuss permit request. Still waiting for updated plan from owner to start renovations.

Respectfully Submitted,

Paul Andolora

Code Enforcement Officer

To: Mayor and Village Board of Trustees
From: Carl Caprino
Re: Work Report – March 14, 2022 to April 8, 2022

Streets

Plow damage repair
Street patching
Street sweeping
Salting streets
Stump grinding
Top soil and straw

Equipment Service & Repair

New chain on 7600
Service street sweeper
7600 repair floor
Service all fire trucks
Service stump grinder and new grease lines

Parks

Pick up garbage and clean park for Easter
New tile new bulbs for Rec Building

Fire Hall

Generator-weekly test
New heater switches
King's Heating put in duct work for dryer

Highway Garage/Exempts

New thermostat at DPW garage
Clean shop and change bulbs

Community Building

Weekly boiler test
Working on library quotes
Change bulbs in library and ceiling tiles

Informational/Pending

Assist County highway with sewer truck
Loaded out fuel tanks
Assist Poland with sewer truck

FALCONER PUBLIC LIBRARY

101 West Main Street Falconer, NY 14733 (716) 665-3504 Fax (716) 665-5320
www.falconerlibrary.org

FALCONER PUBLIC LIBRARY BOARD REPORT MARCH 14, 2022 – APRIL 11, 2022

The Falconer Public Library Board library board met on Thursday, March 24, 2022. At this meeting Brenda Weiler filled the trustee position left vacant by Brandon Caruso. The board is finalizing the summer band concert schedule for July. They also approved a teen volunteer program form that will be used with students from Falconer Central School.

Alieda Foulk's senior art class from Falconer Central School is providing us with an art display. We held an "Opening" for the students on Tuesday, April 5th with 30 people attending. Their artwork will be on display through the month of April.

After a two- year hiatus due to Covid, we are once again making a large print book deposit at Silver Tree Living (Methodist Gardens). Approximately 40 books were delivered as well as some puzzles for the residents to enjoy. These materials will be traded out every few months.

The library celebrated National Library Week April 3-9th. On Saturday, April 9th we encouraged families to join us for activities from our newly dedicated Billy Eskeli Makerspace Area as well as sharing our new books and materials purchased through the Diversity Grant that we received from the Chautauqua-Cattaraugus Library System.

Treasurer Report:

Fines:	\$ 31.00
Copies/Fax:	\$ 40.00
Book Sale:	\$ 57.00
Gifts & Donations:	\$530.00
Other:	\$ 1061.37

STATE EDUCATION DEPARTMENT
NEW YORK STATE ARCHIVES

RECORDS DESTRUCTION AUTHORIZATION

Record Series	Dates of Records	Schedule Item	Retention
Electronically Recorded Minutes:			4 months
Regular Board Meeting	10/12/21	51-a	4 months
Work Session Minutes	10/12/21		4 months
Regular Board Meeting	9/13/21		4 months
Work Session Minutes	9/13/21		4 months
Regular Board Meeting	8/9/21		4 months
Regular Board Meeting	8/9/21		4 months
Regular Board Meeting	5/10/21		4 months
Work Session Minutes	4/12/21		4 months

Destruction authorized by

Records Management Officer Anna Fales *Anna Fales* Date 4/1/2022

Department Head James Jaroszynski Date 4/1/2022

Destruction certified by

Witness *RET* Date 4/1/2022

If records transferred for third party destruction:

Transferred by

Staff person _____ Date _____

Received by

Organization name _____

Organization staff person _____ Date _____

MAYOR AND BOARD OF TRUSTEES 2022-2023 COMMITTEE STRUCTURE

Deputy Mayor

Downtown Development

Tim Dunn

Finance and

Collective Bargaining Negotiations

Tim Dunn

Farmers Market

Annette Miller

Public Safety-Fire Advisory Board

Anthony Cavallaro

Steve Vanstrom, Chair

Bryce Webster, Chief

Mayor Jim Jaroszynski

Supervisor Janet Bowman

Councilwomen Katy Whitmore

Council XXXX

Tom Galbraith, FFD Assoc. President

Lance Hedlund

Larry Trask

Ken Lyon

Library Advisory Board

Annette Miller

Dr. Patricia Fales, President

Lisa Conti

Steven Swanson

Pam Vanstrom

Brenda Weiler

Parks & Recreation

Annette Miller

Feral Cat Program

Peter Fuller-Volunteer Trapper

Pine Hill Cemetery

Alan Gustafson Jr.

Pete Fuller, Superintendent

Planning Board- (4 year terms)

Alan Gustafson, Jr.

Vacant, Chair

Ken Lyon

Howard Moore Jr.

Carmella Catanese

Chris Hannon

Paul Andalora

Zoning Board of Appeals-(4 Yr-Term)

Alan Gustafson

Holly Hannon

Chris Schrader

Tim Becker

Joseph Dispenza

Jim Cusimano

Paul Andalora

Policy Development for

Drainage, Ditches and Driveways

Tim Dunn

Carl Caprino

Economic Development

Tim Dunn

Carmella Catanese, Chair

Brian & Kay Nelson

Steven Sandberg

Dan Heitzenrater

Gary Henry, Jr.

Anna Fales

Jim Jaroszynski, Mayor

COVID-19

Bryce Webster, Safety Coordinator

Fair Housing Officer

James Jaroszynski, Mayor

ADA Coordinator

Anna Fales, Village Clerk